



**Clerk to the Council:**

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12<sup>th</sup> September 2019

Dear Councillor

You are hereby summoned to attend the meeting of Finham Parish Council being held on 19<sup>th</sup> September 2019 at 7:00pm, in the Library of Finham Park School, Green Lane, Coventry. If you are unable to attend, please forward your apologies to the Clerk.

*J Chatterton*

Jane Chatterton

Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes of previous meeting:**

To approve minutes of the Parish Council Meeting held on 18<sup>th</sup> July 2019
- 4. Matters Arising not listed on the agenda**
- 5. Correspondence**

**Recommendation:** To receive/note/respond to correspondence received

  - 5.1 Letter received to be read out at the meeting
- 6. Planning**

To Consider Planning Applications received since the last meeting

### **Weekly list for the period 18 August to 24 August 2019**

#### **6.1 Application Number: DC/2019/1907**

Site: 290 Kenpas Highway Application Type: Discharge of Condition  
Proposal: Submission of details to discharge conditions: 6 Landscaping, 8, Drainage imposed on planning permission FUL/2019/1777 for demolition of existing dwelling and construction of one pair of semi-detached houses granted on 6/9/17

**6.2 Application Number: HH/2019/1867**  
 Application Site: 25 Brentwood Avenue  
 Proposal: Conversion of existing conservatory

**6.3 Application Number: HH/2019/1991**  
 Application Site: 210 Gretna Road Application Type: Householder Application  
 Proposal: Erection of a single storey rear extension

**Weekly list for the period 25 August to 31 August 2019**

**6.4 Application Number: HH/2019/2227**  
 Application Site: 391 Green Lane  
 Proposal: Erection of two storey side and rear extension

**Weekly list for the period 1 September to 7 September 2019**  
 Nothing to report

**Weekly list for the period 8 September to 14 September 2019**  
 TBC

**7. Finance**

7.1 to approve payments: -

Cheque Payments (Current Account)					
Date		Reference	Payee	Details	Value
27.07.19	E31	BACS	St John Ambulance	FEWP	£144.00
18.08.19	E32	BACS	J Chatterton	Clerks Salary August 2019	
18.08.19	E33	BACS	HMRC	Tax & NI Payment clerk (August)	£119.23
18.09.19	E34	BACS	Baginton Stores	Newspaper for the Library (Aug)	£32.50
03.09.19	E35	BACS	PFK Littlejohn	External Audit fee due to challenge**	£1,200.00
03.09.19	E36	BACS	Baginton Stores	Newspaper for the Library (Sept)	£32.50
18.09.19	E37	BACS	J Chatterton	Clerks Salary Sept 2019	
18.09.19	E38	BACS	HMRC	Tax & NI Payment clerk (Sept)	£76.66
18.09.19	E39	BACS	J Chatterton	Domain renewal NHP	£19.31
18.09.19	E40	BACS	J Chatterton	Office allowance & expenses	£64.63

**7.2 Request from FLAG for Financial Donation**

**Recommendation:** Discuss and approve

**8. Councillor Vacancy**

**Recommendation:** Discussion and notification of process and dates

**9. Task groups & Working Parties**

To receive reports from Task Group and Working Party leads

- Highways – Councillor Cobbett
- Kings Hill – Councillor Mrs Fryer
- Schools – Councillor Mrs Bush
- Coventry City of Culture – Councillor Ms Taylor
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies

**10. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**11. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councilor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

**12. Date for the next meeting**

Confirm the date for the next meeting as 17<sup>th</sup> October 2019. Representative from City of Culture in Attendance.